

Job Description

Job Title	Building Services and Tools Engineer
Reporting to	Civils and Facilities Manager
Purpose of the job	In the Civils and Facilities department, the Building Services and Tools Engineer is accountable for setting the short/ long-term maintenance planning and give technical answers to the team. They create the workload and budget associated with the asset by considering all the preventive maintenance activity. They have the technical knowledge to create work instructions and to modify the Annual Maintenance Plan. The Building Services and Tools Engineer will also manage an adequate team (one or two) in order to maintain the Facilities equipment in the workshop.
Responsibilities	<ul style="list-style-type: none"> • Planning and coordinating infrastructure and equipment maintenance schedules and activities. • Developing processing plans and optimizing resource allocation. • Determining facility and equipment specifications and work instructions • Developing standard procedures for rectification of common defects • Managing his Facilities Equipment technicians' team: Payroll, absence, annual review, organisation, tools, planning, etc. • Coordinating and overseeing contractors performing maintenance activities • To review and adapt the annual maintenance plan of the asset. • To maintain asset as specified in maintenance procedures, related standards and in accordance with specified company Quality and Health and Safety Procedures • To assist and support the Civils and Facilities Manager in ensuring optimum team performance on a 24/7 basis, to include taking responsibility for the team in the absence of the Facilities Team Leader or Civils and Facilities Manager. • To assist in planning and organising of maintenance activities. • To undertake any other duties as specified by the Civils Supervisor or Track Manager • To actively participate in the reduction of Deviations from Standard reported each month on Health, Safety or Environmental Grounds, as per Transdev's procedures. <p>In term of Data / report / performance / project</p> <ul style="list-style-type: none"> • Analysing project costs and preparing budgets • Evaluating operational systems and facility infrastructure to ascertain and improve operational efficiencies. • Investigate asset defects reported by production teams and engineering surveys arising from maintenance examinations. • Gathering and analysing data, blueprints, and reports. Preparing reports and compliance documentation. • Designing and overseeing the implementation of facility expansion, layout, various systems, and quality controls. • Doing audits to measure performance and to investigate • Ensuring compliance with relevant regulations, building codes, and health and safety standards. <p><i>This list is not exhaustive and may change depending on the company's activity.</i></p>
Competencies	<ul style="list-style-type: none"> • Working knowledge and experience of Infrastructure maintenance plans • Excellent verbal and written communication skills and ability to work as part of a Team • Excellent in MS Office

	<ul style="list-style-type: none"> • Have an in-depth working knowledge of facilities assets both electrical and mechanical • Working to strict deadlines. • Working to strict deadlines.
Requirements	<ul style="list-style-type: none"> • Bachelor's (Level 8) degree in Mechanical, Electrical, Building Services or Industrial engineering. • Minimum three years experience as a Facilities Engineer or in a similar role. • Experience with AutoCAD, MMS • Knowledge of the building process and construction principles. • Knowledge of relevant regulations and building codes. • Troubleshooting and problem-solving skills. • Project management skills. • Full Clean Driving License
<p>HEALTH & SAFETY STATEMENT: All employees have a general duty under Section 13 of the Safety, Health and Welfare at Work Act, 2005 to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions. All employees must understand and be committed to Transdev Dublin's Safety Statement (VTI ST 01) and the Company's safety priorities and be aware of their contribution to such priorities. All employees must also be aware of and comply with all current Health and Safety legislation and other Company requirements that are relevant to their role and contribute to an improved Safety Culture and Safety Management System for the business.</p>	
<p>EQUALITY STATEMENT: Transdev Dublin values the diversity which exists in our city, and our aspiration is to reflect this diversity in our workforce. All employees must be aware of and committed to the Transdev Dublin Diversity Policy. All employees must also be aware of and comply with other Company requirements associated with Equality and Diversity issues relevant to their role.</p>	